



# SIGN PERMIT APPLICATION

CITY OF BATTLE LAKE

108 East Main, PO Box 386, Battle Lake, MN 56515

218-864-0424 e-mail: blcity@eot.com

NAME \_\_\_\_\_

DATE \_\_\_\_\_

Owner

Agent

MAILING ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

Person, firm, corporation or association erecting the sign:

PHONE

Address & Legal Description for Proposed Sign: \_\_\_\_\_

Street where sign will front:

Use the attached grid showing location of sign, elevation, setbacks, buildings, etc.

TYPE OF SIGN:

WALL FRONT TOTAL AREA (SQUARE FEET):

SIZE OF SIGN:

IS SIGN REPLACING EXISTING SIGN?

COST OF SIGN:

Other Information:

Lighting? \_\_\_\_\_ If yes, hours of illumination \_\_\_\_\_

By signing this form, I certify that I will comply with all requirements of the sign ordinance.

Permit Fee \$ 10.00

Signature of applicant

March, 2017

**D. Placement Provisions Applicable To All Signs.**

No sign may be placed so as to interfere with any electric lights, or electrical or telephone wires or their supports, or placed in a manner which is deemed a detriment to public safety.

2. Illuminated signs shall be shielded to prevent lights from being directed at oncoming traffic. Nor shall such signs interfere with or obscure an official traffic sign or signal. This includes indoor signs which are visible from public streets.
3. No sign or sign structure shall be erected or maintained that prevents free ingress or egress from any door, window or fire escape. No sign or sign structure shall be attached to a stand pipe or fire escape.
4. No sign or sign structure shall be placed on or protrude over the public right-of-way except wall (maximum protrusion eighteen (18) inches), canopy, awning, or marquee. No sign shall be placed within any drainage or utility easement or within the public right-of-way except by the issuance of a Conditional Use Permit from the City and shall be located a minimum of eight (8) feet above surface grade.
5. If a sign is not a part of the principal structure or attached thereof, the sign shall conform to the Zoning Ordinance setback requirements.
6. Signs defined in this chapter as Changeable Copy Signs,– Electronic, Multi-Vision Signs, Portable Signs, Animated Signs, Rotating Signs, Shimmering Signs, Stringers, Dynamic Signs, Electronic Graphic Display Signs, Video Display Signs or Suspended Signs shall require a Conditional Use Permit.

Subd. 4. **Maintenance.** Signs and sign structures shall be properly maintained and kept in a safe condition.

**155.07 Prohibited Signs.**

Unless a sign is specifically permitted under this Section, or a temporary sign permit has been issued for the sign under this Section, or a Conditional use permit has been issued for the sign under the City's Zoning Ordinance, the sign is prohibited. By way of example and not by way of limitation, the following signs are specifically prohibited:

1. Billboards.
2. Flashing signs, searchlights, flags, or whirling devices.
3. Signs which emit sound, odor or visible matter.
4. Signs attached to or trailered by a vehicle parked primarily for use as a sign for any period of time.
5. Any sign that obstructs any part of a doorway, stairway or fire escape.
6. Signs within the public right-of-way, public property or public easement.
7. Signs which project beyond the property line of the property upon which the sign is located.
8. Signs which have a structural member or other portion closer than 10 feet to a side lot line.
9. Any sign which by reason of its location, color, or intensity, creates a hazard to the safe and efficient movement of vehicles or pedestrian traffic, including any sign which might be construed as a traffic control or which otherwise resembles any official marker erected by a governmental body or agency.
10. Content classified as obscene as defined by Minnesota Statutes Section 617.241.
11. Abandoned Signs as defined by Section 1140:40:03(1).
12. Any sign within the shore impact zone of a riparian lot.

**155.10 General Provisions for Permitted Signs**

- A. Signs advertising goods or services available on commercial premises, not to exceed a total of 250 square feet in area, placed to observe the setback requirements in § 152.024
- B. Advertising on free-standing structures, vehicles, or any other type of mobile property shall be considered a sign and included in calculation of the overall square footage.
- C. Monument signs shall not exceed seventy-five (75) total square feet of display area and shall not exceed eight (8) feet in height as measured from grade five (5) feet from the base of the monument or V-shaped sign. The total permitted square foot display area includes all faces of a monument or V-shaped sign.
- D. Canopies and fixed awnings are to be considered an integral part of the structure to which they are attached. They must meet the following requirements;
  1. Awnings or canopies may have no part of the structure other than supports nearer the ground surface than seven feet.
  2. The architectural style of the awning or canopy must be consistent with the building being served.
  3. Awnings and canopies proposed to be built as to encroach into a required yard setback and public right of way must obtain a Conditional use permit.
- E. The installation of electrical signs shall be subject to the State's electrical code. Electrical service to such sign shall be underground.
- F. The owner or agent of the building and/or property shall remove any sign that has become obsolete by reason of termination of the business or vacation of the premises.
- G. The owner, lessee, or manager of the property where a sign is located shall remove or correct a sign within thirty (30) days of the receipt of written notice from the Zoning Administrator that the sign is in violation or prohibited by the Ordinance.
- H. When a professional office or home occupation is approved for location, an identification sign no larger than six square feet may be affixed to the structure;
- I. Signs located within state or county right-of-way must also follow regulations set by those government entities, specifically if they are more restrictive than this ordinance.

**SCALE DRAWING FORM - FENCE**

Tax Parcel # \_\_\_\_\_ Property Owner \_\_\_\_\_

***Your scale drawing must include:*** Outside dimensions of lot, include your structures and where sign will be located on your property.

