

Date: \_\_\_\_\_

**APPLICATION FOR ZONING- RESIDENTIAL PERMIT**

PERMIT NO. \_\_\_\_\_

Fee: \_\_\_\_\_ Check/Receipt # \_\_\_\_\_



**108 East Main  
PO Box 386  
Battle Lake, MN 56515  
218-864-0424  
blcity@arvig.net**

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Street Address where construction is taking place: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Property ID: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contractor: \_\_\_\_\_

Address \_\_\_\_\_

State Lic.# \_\_\_\_\_

Work to be completed by property owner

*Contractor must provide proof of liability insurance for any work to be carried out on public right of way*

Proposed Project (Circle or fill in all that apply)	Additional Information (Circle or fill in all that Apply)
1. New Dwelling 2. Addition to Dwelling 3. Replacement Dwelling 4. Garage (Attached) 5. Demolition (specify) _____ 5. Garage (Detached) 6. Accessory Structure 7. Water-Oriented 8. Other _____	1. Basement 2. Walk-out Basement 3. Slab-on-Grade Structure # of units _____ 4. Residential Use 5. Non-Residential Use (within 1000' of lakeshore) 6. Other 7. Single-Family Dwelling 8. Multi-Family Dwelling
<b>TOTAL PROJECT COST:</b> _____	

**Characteristic of proposed project:**

Outside Dimensions: \_\_\_\_\_ ft x \_\_\_\_\_ ft

Square Feet of Structure: \_\_\_\_\_ Height: \_\_\_\_\_

Setback - Right of Way \_\_\_\_\_ ft Side Yard \_\_\_\_\_ ft

Side Yard #2 \_\_\_\_\_ Back Yard \_\_\_\_\_

Setback to Ordinary High Water Level \_\_\_\_\_

Elevation Above Ordinary High Water Level \_\_\_\_\_

Type of Frame: \_\_\_\_\_ Masonry \_\_\_\_\_ Wood  
\_\_\_\_\_ Structural Steel \_\_\_\_\_ Other \_\_\_\_\_

Sewage Disposal System: \_\_\_\_\_ Public \_\_\_\_\_ Private \_\_\_\_\_ None

Water Supply: \_\_\_\_\_ Public \_\_\_\_\_ Private \_\_\_\_\_ None

Lot Area: \_\_\_\_\_ sq feet

Impervious Surface \_\_\_\_\_ sq feet \_\_\_\_\_ %

**Excavation:**

Type of Excavation: \_\_\_\_\_ Basement \_\_\_\_\_ Crawl Space

\_\_\_\_\_ Grade and Fill (Attach Drawing & Explanation)

\_\_\_\_\_ Other (Attach Drawing and Explanation)

Volume of Dirt to be moved (in or off property) *anything in excess of 600 sq yards requires a conditional use permit*

Imported \_\_\_\_\_ yds. Displaced \_\_\_\_\_ yds

**Restoration/Stabilization Plan (or attach a separate sheet):**

Disposal Location: \_\_\_\_\_

**PROPOSED START DATE:** \_\_\_\_\_

**PROPOSED COMPLETION DATE:** \_\_\_\_\_

**Zoning Fee (Based on Construction Cost)**

\$25 - up to \$10,000 in construction project costs

\$75 - \$10,000 to \$75,000

\$150 - \$75,000 to \$200,000

\$275 - \$200,000 to \$300,000

over \$300,000 = \$1 per \$1000 or .1%

**Grade & Fill permit**

\$25 - up to 100 cubic yards

**INSTRUCTIONS:**

1. FILL OUT EACH ITEM THAT APPLIES TO YOUR PROJECT.
2. SUBMIT A SCALE DRAWING OR YOU MAY USE AN AERIAL VIEW DRAWING, AS LONG AS IT HAS ALL THE DETAILS NEEDED FOR THE APPLICATION.
3. INCLUDE ALL CURRENT STRUCTURES ON THE PROPERTY IN YOUR DRAWING, ALONG WITH THE PROPOSED PROJECT, LOT LINES, DISTANCE TO SIDE YARD, RIGHT-OF-WAY, REAR YARD, SHORELINE, ETC..
4. FILL OUT THE ATTACHED IMPERVIOUS CALCULATIONS FORM, UNLESS THE ZONING OFFICER STATES IT IS NOT REQUIRED.
5. PROJECT MUST BE STAKED OUT FOR REVIEW BY ZONING OFFICER FOR MOST PROJECTS.
6. PAY APPROPRIATE FEE BASED ON CONSTRUCTION COST.
7. LENGTH OF TIME TO APPROVE A PROJECT MAY VARY, DEPENDENT ON YOUR PROJECT.
8. SIGN APPLICATION.
9. FILL OUT ADDITIONAL CHECKLIST, IF REQUIRED.

Signature of Applicant

Date

**Non-Shoreland Areas - Residential - these also apply in Shoreland Area**

**Set Backs:**

Right of Way 30 feet Side yard (interior) 10 feet  
Alley 20 feet Back yard (interior) 10 feet  
Lot Depth 100 feet Lot Width: 75 feet

1. Structure Height: Principal Structure maximum of 35 feet and accessory structures have a maximum height of 20 feet
2. Minimum width of single family structure 20 feet and floor area of not less than 768 square feet
3. Impervious Surface cannot exceed 40% (non-shoreland management areas)

**ADDITIONAL REGULATIONS APPLY IN BOTH THE SHORELAND AND NON-SHORELAND AREAS**

**Residential - Shoreland Management Area - within 1000 feet of W Battle Lake**

**Sewered/riparian lots:** Lot Area: 15,000 sq. ft. -- Lot Width: 75 ft. --Setback from ordinary high-water level: 60 ft. -- Setback from right of way: 30 ft. -- Rear-yard set back: 20 feet -- Interior side yard setback: 10 feet -- Corner setback: 30 feet -- Set-back from top of bluff: 30 feet -- Lowest floor of structure must be at least 3 feet above the highest know water level. -- Impervious surface cannot exceed 25%.

**Sewered/nonriparian lots:** Lot Area: 10,000 sq. ft. -- Lot Width: 75 ft. Setback from right of way: 30 ft. -- Rear-yard set back: 20 ft. -- Interior side yard setback: 10 ft. -- Corner setback: 30 feet -- Impervious surface cannot exceed 25%.

**Unsewered/riparian lots:** Lot area: 20,000 sq. ft. --Lot Width: 100 ft. --Setback from ordinary high-water level: 75 ft. -- Setback from right of way: 30 ft. -- Rear-yard set back: 20 feet -- Interior side yard setback: 10 feet -- Corner setback: 30 feet -- Set-back from top of bluff: 30 feet -- Lowest floor of structure must be at least 3 feet above the highest know water level -- Impervious surface cannot exceed 25%.

**Unsewered/nonriparian lots:** Lot area: 40,000 sq. ft. -- Lot Width: 150 ft. -- Setback from right of way: 30 ft. -- Rear-yard set back: 20 feet --Interior side yard setback: 10 feet -- Corner setback: 30 feet --Impervious surface cannot exceed 25% in Shoreland Mgmt Area



**Know what's below.  
Call before you dig.**

**ADDITIONAL RESTRICTIONS AND STANDARDS IN RESIDENTIONAL DISTRICT**

*Construction Material*

1. Single-family dwelling roofs shall be shingled with asphalt, wood, tiles, metal (with concealed fasteners) or other comparable materials. **ROOF MATERIAL:** \_\_\_\_\_

2. Building materials shall be attractive in appearance, of a durable finish, and be of a quality that is compatible and harmonious with adjacent structures. All buildings shall be of good aesthetic and architectural quality, to ensure they will maintain and enhance the property values of the neighboring properties. **SIDING MATERIAL & COLOR:** \_\_\_\_\_

3. Single-family dwellings, garages, and accessory structures over 120 square feet of floor space or over 120 square feet of roof and roof overhang shall be constructed of materials similar in quality and appearance to that of the main dwelling structure on the lot.

**ACCESSORY STRUCTURE MATERIAL & COLOR:** \_\_\_\_\_

**EXPLAIN HOW IT IS SIMILAR TO THE MAIN STRUCTURE:** \_\_\_\_\_

**\*\*\*PLEASE ATTACHED SAMPLES/PHOTOS WITH DETAILS**

**SIDING MATERIAL & COLOR:** \_\_\_\_\_

**ROOF MATERIAL AND STRUCTURE:** \_\_\_\_\_

4. Buildings constructed of canvas, fabric or straw shall not be permitted.

5. Building exteriors must be finished within one year of starting construction unless an one year extension is granted by the zoning official.

**Accessory Structures** No more than 2 detached accessory structures are permitted on a parcel occupied by a single-family detached dwelling that are over 120 square feet.

This application has been reviewed and an on-site inspection has been completed. I hereby authorize issuance of a Zoning Permit for the above referenced activity within 10 Days.

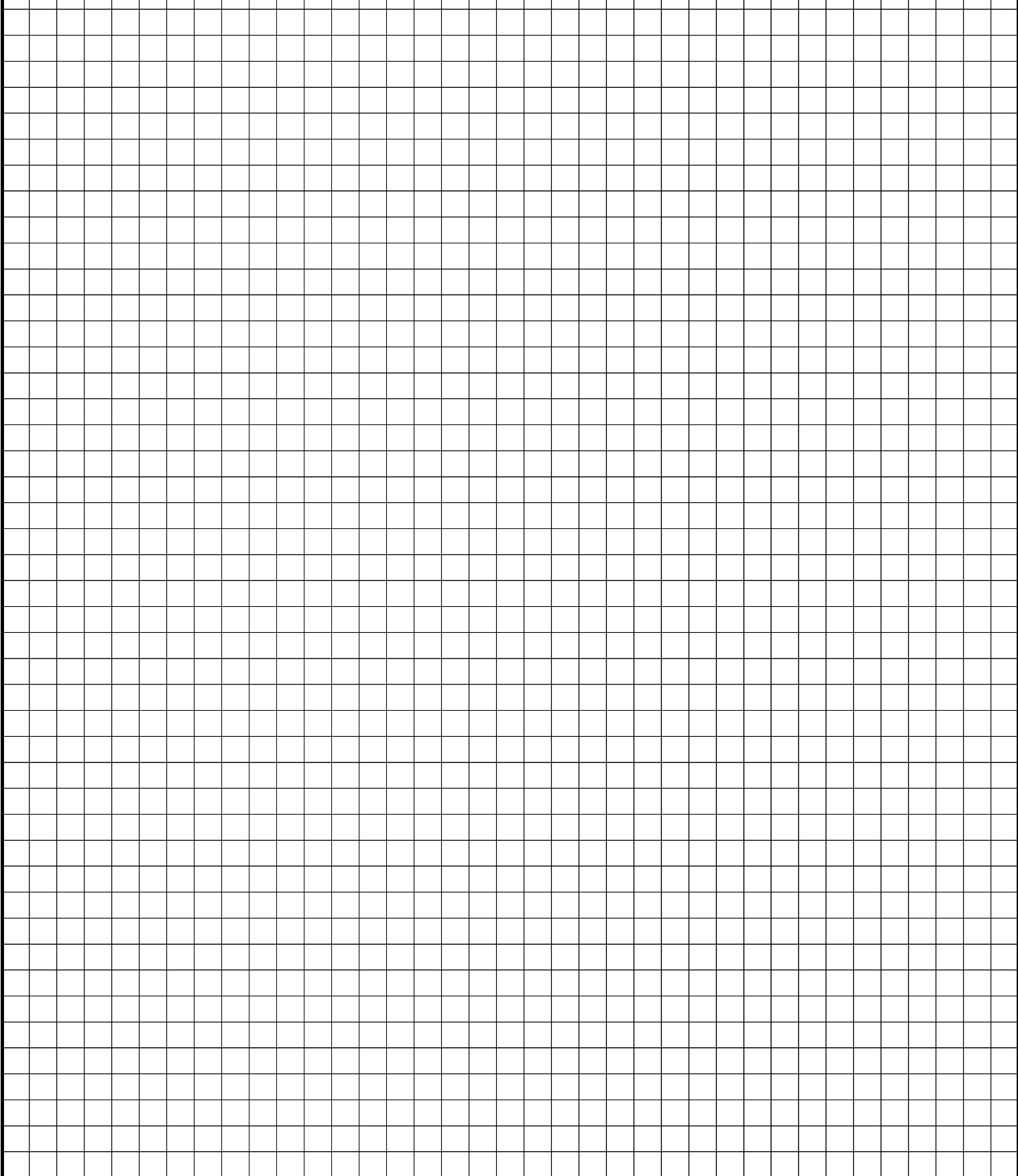
City Zoning Officer \_\_\_\_\_ Date \_\_\_\_\_

## SCALE DRAWING FORM

Tax Parcel # \_\_\_\_\_ Property Owner \_\_\_\_\_

**Your scale drawing must include:** Outside dimensions of lot, drawing of new structure within the dimensions of the lot, show existing structures, distance to all set-backs including front yard, side yard and back yard.  
*Please include area and descriptions of any cutting or filling on lot.*

An aerial drawing may be used in lieu of this form - we require the same information listed above.



# IMPERVIOUS SURFACE CALCULATION WORKSHEET:

List of Onsite (Existing and Proposed) Impervious Surfaces (must show on scale drawing).

**EXISTING:**

Structures: \_\_\_\_\_ sq ft.

Deck(s): \_\_\_\_\_ sq ft.

Driveway(s): \_\_\_\_\_ sq ft.

Patio(s): \_\_\_\_\_ sq ft.

Sidewalk(s): \_\_\_\_\_ sq ft.

Stairway(s): \_\_\_\_\_ sq ft.

Other: \_\_\_\_\_ sq ft.

**PROPOSED:**

Structures: \_\_\_\_\_ sq ft.

Deck(s): \_\_\_\_\_ sq ft.

Driveway(s): \_\_\_\_\_ sq ft.

Patio(s): \_\_\_\_\_ sq ft.

Sidewalk(s): \_\_\_\_\_ sq ft.

Stairway(s): \_\_\_\_\_ sq ft.

Other: \_\_\_\_\_ sq ft.

**Total Impervious Surface:** \_\_\_\_\_ sq ft.

**Lot Area:** \_\_\_\_\_ sq ft.

$$\frac{\text{Total Impervious Surface}}{\text{Lot Area}} = \text{_____} \times 100 = \text{_____} \%$$

Impervious Surface Ratio