

APPLICATION FOR PRELIMINARY PLAT

City of Battle Lake
108 E Main
PO Box 386
Battle Lake, MN 56515
PH/FAX (218) 864-0424

Application fee \$300.00 _____

Receipt number _____

*** Complete this application in black ink***

Property Owner _____ Daytime Phone _____

Address _____

LEGAL DESCRIPTION

Section _____ Township _____ Range _____

Please read the following before signing this application: The City of Battle Lake requires specific material to be submitted in conjunction with this application and **will not begin processing an application that is incomplete.** Applicants should review the specific code requirements and information on procedures found in the Subdivision Control Ordinance. A checklist for both preliminary and final plats is also available from the City Zoning Officer.

I hereby apply for approval of a preliminary plat and declare that the information and materials submitted with this application are complete and accurate per Battle Lake City Ordinances requirements. I understand that my application will be processed once the City Zoning Officer determines that it is complete. (Please note: If the property fee owner is not the applicant, the applicant must provide written authorization by the property owner in order to apply.)

Signature of property owner

Date

APPLICANT MUST BE PRESENT AT PUBLIC HEARING

STAFF REVIEW/REPORT FROM CITY ZONING OFFICER:

City Zoning Officer

NOTICE OF HEARING ON PRELIMINARY PLAT

PUBLIC HEARING:

DATE: _____ TIME _____ CITY COUNCIL ROOMS

Planning Commission findings:

Planning Commission recommendation:

CHAIRMAN, BATTLE LAKE PLANNING COMMISSION

I, _____, Clerk-Treasurer of the City of Battle Lake, MN do hereby certify that Notice of a Public Hearing on a preliminary plat was mailed to the attached list of affected property owners on _____, as prescribed in the City Code.
(Date)

City Clerk-Treasurer

Any objections to the approval of this preliminary plat may be made in person at the time of said hearing, or by letter to the Clerk-Treasurer of the City of Battle Lake on or before the date of the hearing.

CITY COUNCIL ACTION:

_____ APPROVES _____ APPROVES WITH CONDITIONS _____ DENIES _____ TABLES

(Developer's agreement required? _____ Yes _____ No)

MOTION:

MAYOR, CITY OF BATTLE LAKE

ATTEST: _____
BATTLE LAKE CITY CLERK