

CITY OF BATTLE LAKE
PLANNING COMMISSION

The Battle Lake Planning Commission met Tuesday, November 7, 2019. Present were Commissioners Dawn Swisher, Bert Olson, Gene Kelm, Greg Maynard, Chuck Reeve and Don Maslow. Absent was Gary Dirckx. Also present were Val Martin, Clerk/Treasurer/Zoning Officer; Steve Seufert, Public Works Director and Chris Johnson, Public Works. Visitors included Kim Elmer and Glenn Howe, Anderson Land Surveying.

The meeting was called to order by Maslow. The Pledge of Allegiance was recited.

Kelm made a motion to approve the agenda. Maynard seconded. MCU

Kelm made a motion to approve the minutes. Maslow seconded. MCU

PUBLIC HEARING FOR SUBDIVISION WAS OPENED

Pursuant to City Code #151.07 of the City of Battle Lake, you are hereby notified of a public hearing for consideration of a preliminary plat from Kimberly and Wayne Elmer for a subdivision to be known as Kenville. The legal description is Part of Government Lot 1, Section 27, Township 133, Range 40, City of Battle Lake. Property address is 702 North Shore Drive. The zoning will remain residential.

PRESENTATION OF APPLICATION

Glenn Howe from Anderson Land Surveying presented the preliminary plat for Kenville. The Elmer's wish to subdivide their property in order to sell a portion of it to another individual. Howe said it is a simple plat with just the two lots.

STAFF REPORT

Martin reported that she has reviewed the preliminary plat with the Preliminary Plat Checklist with no issues. There are a couple of issues listed in the title opinion. One is the need for an easement for Elmer's building onto the adjoining property owner. The other is a discrepancy in the legal description on the easterly line of the property. Howe stated that the easement will be done and recorded prior to the final plat and the attorney is working on the changes to the property description to be done prior to the final plat recording.

There was a call for public comment with no one in attendance. Martin said there were no phone calls, letters or other communication regarding the plat.

PLANNING COMMISSION DISCUSSION

The checklist was attached to the agenda packet and Martin had reviewed prior to the meeting. Olson made a motion to recommend passage of the preliminary plat to the City Council contingent on the two issues in the title opinion being taken care of prior to final plat recording. Maynard seconded. MCU

Adjourn 7:15 p.m.

Valerie J. Martin, Zoning Officer/Secretary