

**City of Battle Lake
Economic Development Authority
Thursday, December 6, 2018**

The Battle Lake Economic Development Authority met in regular session on Thursday, December 6, 2018. President Randy Dorn called the meeting to order at 7:00 a.m. with Commissioners Jeff Drake, Gene Kelm, Leigh Shebeck, Don Maslow and Steve Young present. Absent was Sara Boyum. Also present was Val Martin, Clerk/Treasurer/EDA Director/Zoning Officer.

Maslow made a motion to approve the agenda. Kelm seconded. MCU Shebeck moved to approve the minutes from the last meeting. Drake seconded. MCU Drake made a motion to approve the financials as amended. Dorn seconded. MCU

The City received notice that they were recognized by the League of American Bicyclists as a Bronze level Bicycle Friendly Community. This is quite an honor and reflects all the infrastructure and program changes that have been made in the last few years.

Updates:

- Hatchery Row:
 - Phase I of the Environmental Study is complete.
 - The council wants to have a stronger commitment from the developer and is working on an agreement. Both Phase II and the execution of the purchase agreements will wait until this is completed.
 - Cranston property – Dorn continues to work with the owner on this.
- The annual meeting is confirmed for February 7, 2019 at the Shoreline in conjunction with the Network Battle Lake meeting. An agenda will be discussed at the January EDA meeting.
- Tax Forfeiture Property: Everts is interested in purchasing. There is another party that has shown some interest in it. The commissioners discussed listing the property for sale. Some other ideas were discussed and the commissioners decided to table until the January meeting.
- Christmas cards: Martin will order and will list all the commissioners on the card. The other items will be included in the mailing as discussed at the last meeting.
- Information Kiosk: Any materials they need will be charged to the EDA at Everts.
- A Welcome Home event is scheduled for December 22nd with an open house to be held at the childcare center. The project is being done in conjunction with the Live Wide Open campaign. They are taking the lead and paying for advertising, promotion, and design of posters. They will also assist in purchasing food for the event. Martin is working with members of NBL on this.
- Drake said that the school's audit is complete and financially they are in the best shape they've been since he started. Enrollment is at 430 and has been remaining stable.
- Ice boating was on West Battle Lake last weekend and will be here again this weekend.
- Maslow mentioned a bench that was made and donated to the park as a memorial.

Goals and priorities were reviewed and tabled to make a couple of changes. One of the goals is to create a taskforce to spearhead a group advertising and marketing campaign. Shebeck volunteered to be on it. Other suggestions include people from the Williams Company, Spruce, The Market and Ed Pawlenty. Martin will work on getting this group together soon.

Shebeck and Martin reported on the County EDA Committee and what will be presented to the County Commissioners. It was consensus of that committee that a County EDA should be there to enhance what's being done by the local EDA's.

Adjourn 8:03 a.m.

Valerie J. Martin, Clerk/Treasurer/EDA Director/Zoning Officer