

**City of Battle Lake  
Economic Development Authority  
Thursday, January 4, 2018**

The Battle Lake Economic Development Authority met in regular session on Thursday, January 4, 2018. President Randy Dorn called the meeting to order at 7:00 a.m. with Commissioners Jeff Drake, Gene Kelm and Steve Young present. Absent were Don Maslow, Leigh Shebeck, and Sara Boyum. Also present was Val Martin, Clerk/Treasurer/EDA Director/Zoning Officer.

Drake made a motion to approve the agenda. Kelm seconded. MCU Drake moved to approve the minutes from the last meeting. Dorn seconded. MCU Kelm moved to approve the financials as presented. Dorn seconded. MCU

**Election of Officers:**

Kelm made a motion to election Dorn President. Drake seconded. MCU  
Dorn made a motion to elect Shebeck Vice President. Kelm seconded. MCU  
Dorn made a motion to elect Martin Secretary/Treasurer. Drake seconded. MCU

**Updates:**

- Tri-City Living – The Listening Sessions were conducted in November and the committee is still deciding whether it is important to do that 2<sup>nd</sup> session or if they are better off getting information out there in a different manner. The survey that was distributed during the listening sessions was also sent out on-line as a Survey Monkey through Facebook. After getting this information, the group will decide how to move forward.
- Hatchery Row - Martin and Dorn met with Don Magnuson regarding a price for his part of the property and to discuss a new location for him. They will continue to work on this and will soon meet with the other property owners. The visioning process is going well with another meeting coming up the end of January.
- The Business Retention and Expansion Retreat is coming up on January 17<sup>th</sup> at Shoreline. At the retreat, the survey results will be revealed and goals will be set based on the results. This is an important meeting and everyone should attend, if at all possible.

On February 27<sup>th</sup> at 5:30 p.m., there will be a Council/EDA retreat. The timing is good as the Business Retention and Expansion retreat should reveal some goals plus we will have more information on Hatchery Row. We will put together a questionnaire and send out on-line and ask both EDA and council members to fill it out. Traci Ryan will attend to assist with the retreat. The meeting will be very informal and will hopefully bring the council and the EDA together on future goals and procedures for economic development.

The commissioners reviewed goals and decided to update them at the March 1<sup>st</sup> meeting after the council/EDA and Business Retention and Expansion retreats have been completed.

City council agenda and minutes were reviewed.

The commissioners welcomed Steve Young as the newest EDA commissioner.

Dorn reported that the Battle Lake Bucks program was a great success.

Martin reported that the Battle Lake to Ashby Trail Master Plan is complete. It will be sent to Greater MN Parks and Trails Council for approval. Once that is complete, we can start looking for funding.

The meeting day and time (1<sup>st</sup> Thursday at 7:00 a.m.) will remain the same.

Meeting adjourned at 7:45 a.m. Next meeting will be held Thursday, February 1, 2018 at 7:00 a.m.

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Valerie J. Martin, Clerk/Treasurer/EDA Director/Zoning Officer