

**City of Battle Lake
Economic Development Authority
Thursday, December 7, 2017**

The Battle Lake Economic Development Authority met in regular session on Thursday, December 7, 2017. President Randy Dorn called the meeting to order at 7:00 a.m. with Commissioners Jeff Drake, Don Maslow, Leigh Shebeck, Sara Boyum, Gene Kelm and Milt Paulson present. Also present was Val Martin, Clerk/Treasurer/EDA Director/Zoning Officer.

Drake made a motion to approve the agenda. Maslow seconded. MCU Paulson moved to approve the minutes from the last meeting. Dorn seconded. MCU Maslow moved to approve the financials as presented. Drake seconded. MCU

Dorn and Martin reported on the Battle Lake gift certificate (Battle Lake Bucks) program – Dorn said that the account will be set up very soon. Martin will get a press release out and posters made to get the information out to the community.

Updates:

- Tri-City Living – The Listening Sessions were conducted in November. They learned a few things about what community members needs as they consider selling their homes and will continue with the project's next steps. It was noted that Henning lost their Mayor prior to the Listening Sessions. He was very active in the Tri-City Living Partnership and will be missed by the group.
- Hatchery Row - Martin and Dorn are currently working on several items for the project and plan to meet with the owners very soon. Duet Designs met with the Visioning Committee last night and has come up with some pretty impressive preliminary ideas of the area. They will continue working on the plan and focus on the buildings for the next step of the project.
- Members of the Business Retention and Expansion Leadership team met yesterday to do the “red flag” project which consisted of flagging surveys where issues show up specific to that business and need some type of follow through. The retreat is scheduled for January 17th at Shoreline and all involved community members, teams will be invited. We'll also invite a number of professionals and community members to attend that are interested in participating in the outcome of the project. The restaurant has been booked and invites will be sent soon. Funds for the meal will come from the EDA and should not exceed \$400. At the retreat, the survey results will be revealed and goals will be set based on the results.

City council agenda and minutes were reviewed.

The commissioners commended EDA Commissioner, Milt Paulson for his valuable service as his term expires at the end of the year. A new commissioner will be appointed at the council meeting next week.

Meeting adjourned at 7:45 a.m. Next meeting will be held Thursday, January 4, 2018 at 7:00 a.m.

Valerie J. Martin, Clerk/Treasurer/EDA Director/Zoning Officer